

# The Highland Council Education Culture & Sport Service

## APPLICATION FOR LET OF THE SUNART CENTRE PREMISES

Name of Organisation

Category of Organisation (school, senior citizen, under 18s, under 12s, under 5s, community, social, adult education, commercial etc):

Name & address of person to whom Let Permit should be issued:

Tel No.

Name and Address Organisation or Person to whom Invoices for Let fees should be issued:

Lets of Games Hall and pitches includes access to changing rooms.

**Accommodation Required**  
**(mark as appropriate)**

Meeting Room		Theatre		Games Hall	
Grass Pitch		All Weather Pitch		Other*	

\* Please Specify Other Accommodation required:

Purpose for which Accommodation is required:

Charge your organisation makes to its members

Adults:

Children:

Estimated Number Attending

Adults:

Children:

Day(s) of Week Required:

Date(s) Required (if a session, start date & number of days or weeks):

Time/s Required: From:

To:

Any Special Requirements/Equipment/Comments:

**IF YOUR ACTIVITY IS AVAILABLE TO OR INCLUDES CHILDREN:**

Has your organisation adopted the Highland Child Protection Committee (HCPC) or other Child Protection Policy? (Delete as appropriate)

YES

NO

**In the event of my organisation being granted the use of the premises applied for I agree that my organisation will abide by the Regulations as laid down by The Highland Council and the Arainn Shuaineirt Management Committee. I have been made aware of all relevant Health & Safety regulations and Evacuation Procedures and will ensure that all those present will be aware of them.**

Signature:

Date:

Capacity ( Secretary / Treasurer )

**Note:** It is the responsibility of the lessee to ensure that any insurance cover that it may deem necessary to hold has been properly arranged in advance of the let. The Highland Council strongly recommends that for the protection of group members hiring this facility the group has Public Liability Insurance to cover injury and property damage to third parties as a result of their negligence.

Completed Application Forms are to be returned to: **The Sunart Centre, Strontian, by Acharacle PH36 4JA**

**Tel: 01397 709228**

**Fax: 01397 709227**

**Email: [enquiries@sunartcentre.org](mailto:enquiries@sunartcentre.org)**